ONONDAGA
COMMUNITY COLLEGE

A College of the State University of New York

ADMISSION APPLICATION AND INSTRUCTIONS

Please mail all required application documents to: Onondaga Community College Office of Admission, Gordon Student Center, 4585 West Seneca Turnpike, Syracuse NY 13215. Phone: (315) 498-2202, e-mail: OCCadmissions@sunyocc.edu.

☐ **STEP 1:**
Complete an application for admission

- Complete the attached free Onondaga Community College admission application, OR
- APPLY ONLINE AT www.sunyocc.edu (no fee required)

NOTE: Only **one** application is needed

☐ **STEP 2:**
Send an official high school transcript to Onondaga Community College

- An official high school transcript showing proof of graduation from high school. Applicants still in high school should send most recent transcript at time of application and a final transcript upon graduation, OR
- An official GED certificate and score report (a copy is acceptable)

☐ **STEP 3:**
Send college transcripts (if applicable) **to Onondaga Community College**

Send official transcripts of college credits or advanced placement scores earned before admission/matriculation to the Admission Office for inclusion in your admission file. Note: If you have earned an associate degree or higher, the official college transcript can also serve as proof of high school completion.

☐ **STEP 4:**
Provide Immunization records to Onondaga Community College

New York State Public Health Law requires all students attending college to provide proof of immunity to measles, mumps and rubella and to be informed of the risks of meningococcal meningitis and given the option of being immunized. If you were born after December 31, 1956, you must provide immunization records to Student Central, Gordon Student Center, FAX (315) 469-9270. If you have questions, please contact Student Central at (315) 498-2000.

PLEASE NOTE: Some programs (particularly in Health Occupations and Performing Arts) have additional requirements for acceptance; you are encouraged to check with the Admission Office or visit the web site at www.sunyocc.edu for details.

Upon receipt of all required application documents, you will receive an admission decision via standard mail. If you have questions about the status of your application, please contact the Admission Office at (315) 498-2202 or e-mail OCCadmissions@sunyocc.edu.

☐ **STEP 5:**
Once you have been accepted and submitted Immunization records you will:

- **Take placement testing**
  Onondaga Community College uses the ACCUPLACER computerized placement testing program, which includes sentence skills, reading comprehension, and mathematics. Test results help you and your advisor select appropriate courses at Onondaga Community College. Your acceptance letter and packet will provide you with the details. Transfer students will be notified regarding placement test requirements after official transcripts from previous institutions have been received and evaluated.
- **Meet with an advisor**
  Upon completion of your placement testing, you will be notified of available advising sessions and scheduled accordingly.
- **Register for classes**
  After you have met with an advisor, you will be ready to register for classes. You can register online, or in person on the campus.
- **Pay tuition and fees**
- **Attend New Student Orientation**

Student Key Contacts

Student Self-Service: WebAccess, www.students.sunyocc.edu

General Questions: Student Central, (315) 498-2000

Specific Questions: Admissions, (315) 498-2202
Bursar/Payment, (315) 498-2367
Collegiate Science+Technology Entry Program (CSTEP), (315) 498-2307
Counseling/Advising, (315) 498-2675
Disability Services Office, (315) 498-2245
Educational Opportunity Program (EOP), (315) 498-7282
Financial Aid, (315) 498-2291
Immunizations, (315) 498-2000
Online Learning, (315) 498-2803 or odl@sunyocc.edu
Residence Life, (315) 498-2351
Student Activities, (315) 498-7210

FINANCIAL AID:

Do not wait to be accepted to Onondaga Community College to begin the financial aid process. Apply early! You can begin filing the Free Application for Federal Student Aid (FAFSA) as early as January 1 each year. By filing early you will be able to take advantage of many benefits including scholarships, a bookstore line of credit and a financial aid advance or tuition deferral. If you have questions, call our Financial Aid office at (315) 498-2291 or email us at studentcentral@sunyocc.edu

☐ **STEP 1 - COMPLETE THE FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)**
Complete the Free Application for Federal Student Aid at www.fafsa.ed.gov. Our college code is 002875.

☐ **STEP 2 - COMPLETE THE ONLINE TAP APPLICATION**
If you are a New York state resident, you will be linked from the online FAFSA to the New York TAP application. You can also access the TAP application online at www.tapweb.org. Our TAP code is 2185.

☐ **STEP 3 - COMPLETE THE ADMISSION PROCESS**
If you have not yet been accepted to Onondaga, complete the admissions application process.

☐ **STEP 4 - WATCH FOR YOUR STUDENT AID REPORT (SAR) AND FINANCIAL AID AWARD LETTER**
If you provided an e-mail address on your FAFSA, your SAR will be sent electronically within five days. Without an e-mail address, a paper SAR will be mailed to you. Review the results for accuracy and make any corrections to www.fafsa.ed.gov. Your application will be reviewed by Financial Aid. If necessary, you may be required to submit additional documents. Once the review is complete, you will receive a Financial Aid Award Letter indicating your student financial awards.

QUESTIONS?

Call the Financial Aid office at (315) 498-2291 or e-mail us at studentcentral@sunyocc.edu.

ADMISSION APPLICATION

Semester you plan to start college
- ☐ January (spring) / Year: _____
- ☐ Summer / Year: _____
- ☐ August (fall) / Year: _____

Complete all requested information, sign and mail to:
Onondaga Community College, Admissions Office, Gordon Student Center, 4585 West Seneca Turnpike, Syracuse, NY 13215-4585.
Applicants must request official academic records to be sent to the address above.
Questions? Call (315) 498-2202 or e-mail at OCCadmissions@sunyocc.edu.

U.S. Social Security Number

_____ _____ _____ - _____ _____ - _____ _____ _____ _____

Legal Last Name _____ Legal First _____ Legal Middle _____

Former Name/Birth Name _____

Address _____

City _____ State _____ Zip _____

Home Phone (_____)_____ Work Phone (_____)_____ Cell Phone (_____)_____

E-mail _____
(preferred method of communication)

Have you resided in New York state as a permanent resident for the 12 months immediately preceding this application? ☐ Yes ☐ No

If yes, county of permanent residence _____

If resided in New York state less than 12 months, please provide previous mailing address:

_____

Birth Date _____ / _____ / _____ **Gender** ☐ Male ☐ Female
month/ day/ year

You plan to study ☐ full time (12 credits or more) ☐ part time (11 credits or less)

Are you a ☐ first-time college student? ☐ transfer student from another college?

Please answer the following based on the parent or parents who you primarily live with.

Did your father complete a Bachelor's degree (4 year degree)? ☐ Yes ☐ No

Did your mother complete a Bachelor's degree (4 year degree)? ☐ Yes ☐ No

Please describe your race/ethnic origin *(For research, scholarships, special programs, and local, state and federal reports. Not used for admission decisions.)*

☐ Hispanic of any race **OR (CHECK ALL THAT APPLY)** ☐ Asian ☐ Black or African American ☐ Native American or Alaska Native
☐ Native Hawaiian/other Pacific Islander ☐ White

Check one of the following to identify yourself

☐ U.S. Citizen ☐ Permanent U.S. Resident: **Include a photocopy of your Green Card with your application**

☐ Non-U.S. citizen/non-U.S. permanent resident: **Required - Please complete forms for international applicants at www.sunyocc.edu**

Country of citizenship _____

If dual citizen, indicate the citizenship and passport you will use to enter the Unites States _____

City and country of birth _____

Are you currently in the United States on a U.S. visa? ☐ Yes ☐ No

If yes, type of visa _____ Expiration Date: _____

Is English your first language? ☐ Yes ☐ No **If no, what is your first language?** _____

Are you a U.S. veteran? ☐ Yes ☐ No

If yes, do you plan to seek V.A. Education Benefits? ☐ Yes ☐ No

What are your educational goals? (please select one)

- ☐ Transfer after earning a degree/certificate
- ☐ Transfer without earning a degree/certificate
- ☐ Earn a degree/certificate with plans for employment
- ☐ Enroll in coursework to learn new, or update job skills (not seeking degree/certficate)
- ☐ Enroll in coursework for personal enrichment (not seeking degree/certficate)
- ☐ Enroll in coursework to obtain a High School Equivalency Diploma
- ☐ Uncertain of educational goal at this time

I am interested in the following (check all that apply)

☐ Living on campus in the residence halls

Note: you must complete a separate Residence Life application, available at sunyocc.edu and submit a deposit. Click on Admissions then Residence Halls then Apply Now!

☐ Athletics (check all that apply)

☐ Men's Baseball	☐ Men's Golf	☐ Men's Tennis	☐ Women's Golf	☐ Women's Softball
☐ Men's Basketball	☐ Men's Lacrosse	☐ Women's Basketball	☐ Women's Lacrosse	☐ Women's Tennis
☐ Men's Cross Country	☐ Men's Soccer	☐ Women's Cross Country	☐ Women's Soccer	☐ Women's Volleyball

☐ Honors Concentration

☐ Educational Opportunity Program (EOP) - *candidates meet academic and financial requirements and complete the EOP application (to be mailed to you separately).*

☐ Collegiate Science and Technology Entry Program (CSTEP) - *candidates meet residency, ethnicity or financial and degree program requirements.*

☐ Disability Services*

**Note: You are encouraged to contact the Disability Services Office (DSO) as soon as possible for further assistance.*

ALL APPLICANTS MUST ANSWER THE FOLLOWING:	**Have you ever been:**			
		convicted of a felony?	☐ yes	☐ no
		dismissed from a college for disciplinary reasons?	☐ yes	☐ no
		dismissed from a college for academic reasons?	☐ yes	☐ no

HIGH SCHOOL EDUCATION

Name of high school (please use the school's formal name) _____ City _____ State _____

☐ Current high school student / Expected date of graduation (mo./yr.): _____ ☐ High school graduate / Date of graduation (mo./yr.): _____

☐ Home-schooled student ☐ Have or will receive an IEP (Individualized Education Plan) diploma ☐ GED recipient ☐ Withdrew from high school

Did you earn college credit while still in high school? ☐ Yes ☐ No

If yes, how? ☐ AP ☐ IB ☐ Onondaga Community College ☐ CLEP ☐ Other: _____

Were you enrolled in a pre-college program? (CHECK ALL THAT APPLY) ☐ On Point for College ☐ Liberty Partnership Program ☐ Gear Up ☐ AVID

☐ STEP ☐ Upward Bound/Talent Search ☐ Say Yes to Education ☐ Other: _____

PREVIOUS COLLEGES AND UNIVERSITIES

Name	City, State	Dates attended

Do you wish to earn your degree entirely online at OCC? ☐ Yes ☐ No (Please contact us or go to www.sunyocc.edu for a list of all online degree programs)

I am applying for the following degree or certificate program (CHECK ONLY ONE)

- ☐ Accounting A.A.S.
- ☐ Apprentice Training: Building Trades A.A.S.*
- ☐ Apprentice Training: Electrical Trades A.A.S.*
- ☐ Architectural Technology A.A.S.
- ☐ Art A.A.S.
- ☐ Automotive Technology A.A.S.
- ☐ Business Administration A.S. (transfer) º
- ☐ Business Technology A.A.S. (career)
- ☐ Computer Forensics A.S.
- ☐ Computer Information Systems A.A.S.
- ☐ Computer Science A.S.
- ☐ Criminal Justice A.S. º
- ☐ Early Child Care Certificate º
- ☐ Electrical Engineering Technology A.A.S.
- ☐ Electronic Media Communications A.A.S.
- ☐ Engineering Science A.S.
- ☐ Environmental Technology A.A.S.
- ☐ Fire Protection Certificate
- ☐ Fire Protection A.A.S.
- ☐ Health Information Technology / Medical Records A.A.S.
- ☐ Homeland Security and Disaster Preparedness A.A.S.
- ☐ Hospitality Management A.A.S.
- ☐ Human Services A.S. º
- ☐ Human Services Certificate
- ☐ Interior Design Technology A.A.S.
- ☐ Law Enforcement Certificate*

Liberal Arts & Sciences:

- ☐ Adolescence Education (Teacher Education Transfer) A.A. º
- ☐ Childhood Education (Teacher Education Transfer) A.A.
- ☐ General Studies A.A. º
- ☐ Humanities and Social Sciences A.A. º
- ☐ Mathematics and Science A.A. º
- ☐ Mathematics and Science A.S.

- ☐ Line Mechanic-Utility Worker Certificate
- ☐ Mechanical Technology A.A.S.
- ☐ Music A.A.S.*
- ☐ Nuclear Technology A.A.S.
- ☐ Nursing A.A.S.*
- ☐ Photography A.S.
- ☐ Physical Therapist Assistant A.A.S.*
- ☐ Physical Education/Exercise Science A.S.
- ☐ Professional Communication A.A.S.
- ☐ Professional Cooking Certificate
- ☐ Surgical Technology Certificate*
- ☐ Telecommunications (Verizon) A.A.S.*
- ☐ Web Technology Certificate

* Special admission criteria. Please contact us or go to sunyocc.edu for details.
º Online degree options

I certify that the information I have provided on this application is complete and accurate. I understand this application cannot be processed if it has not been completed according to its instructions, and that any deliberate falsification or omission of data could result in denial of admission or dismissal from the College. (Sign below)

Applicant's Signature _____ Date _____

Onondaga Community College is a unit of the State University of New York. It is the policy of the University and of this College not to discriminate on the basis of sex, race, color, religion, national origin, disability, age, marital status or sexual orientation in admissions, employment, or treatment of students and employees in any educational program or activity.

The information on this admission application will be used by Onondaga Community College to evaluate your request for admission. Failure to provide the requested information could prevent your application from being processed. The authority to request this information is found in section 355(2)(i) of the Educational Law.

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sunyocc.edu